

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**April 1, 2024**

A regular meeting of the Board of Examiners of Psychology was held on April 1, 2024 at 10:00am via Zoom teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

**MEMBERS PRESENT**

Eva Markham, Ed.D.- Chair  
Joseph Dickhaus, M.S.- Vice Chair  
Jay Prather-Citizen at Large  
Harwell Smith, Ph.D.  
Dennis J. Buchholz, Ph.D.  
Emily Skaggs, Psy.D.  
Jeff Hicks, Ph.D.  
Leslie Jenkins, Ph.D.

**DEPARTMENT OF PROFESSIONAL LICENSING STAFF**

Jamar Carter, Executive Staff Advisor  
Kristen Lawson, Commissioner  
Barry Sullivan, Board Counsel  
Jenna Wells, Fiscal Support Specialist

**MEMBERS ABSENT**

Lorilea Conyer M.A.

**GUEST**

Laurie Grimes - KPA  
Latalia Ogisi  
Mark Brengelman  
Katibeth Sharp  
Amy Taylor

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**CALL TO ORDER**

Board Chair, Dr. Markham called the meeting to order at 10:08 a.m.

**MINUTES**

The Board reviewed the minutes from the March 4, 2024 Board Meeting. Dr. Buchholz made a motion to approve the meeting minutes as amended. Dr. Smith second the motion and the motion carried, Dr. Jenkins abstained.

**DPL REPORT**

Commission Lawson updated the board of HB35, provided an updated regarding the 2 open Boards & Commissions Support Specialist positions within DPL and provided support to the eservice's questions from the Board.

**FINANCIAL REPORT**

The Board reviewed the financial report from February 2024, March 2024, February 2023 & February 2021. Mr. Prather reviewed & questions the sum of expenditures & the increase in spending & ending cash balance. Dr. Smith chimed in & provided input on specific services the Board voted to increase & the increase in per diem claimed by members.

**LICENSURE STATUS REPORT**

The Board reviewed the licensure status report from March 28, 2024.

## **ATTORNEY UPDATE**

Board Counsel briefed the Board on the RFP for the Neuropsychological Exams.

## **COMPLAINTS/OTHER LEGAL MATTERS**

Complaints Committee Chair, Mr. Dickhaus presented the following recommendations to the Board from the Complaints Committee meeting:

- 2023PSY00002
  - Agreed Order, must complete 6 CEU hours in Ethics and 1 year of additional supervision not employed by own practice to be completed within 1 year.
  - Complaint filed to 1 licensee for violation of 201KAR26171.
  
- 2023PSY00020
  - Agreed Order, must complete 6 CEU hours in record keeping & 6 CEU hours in Dual Diagnosis, must be completed within 1 year.
  
- 2023PSY00035
  - Dismissed
  
- 2023PSY00036
  - Dismissed
  
- 2024PSY00001
  - Refer to Geetanjali Gulati
  
- 2024PSY00002
  - Dismissed
  
- 2024PSY00003
  - Refer to Investigator Shelton
  
- 2024PSY00004
  - Dismissed

## **OLD BUSINESS**

Board Counsel reiterated the CLEAR training for members who were absent during the March 4, 2024 meeting. After discussion, the following members will attend the CLEAR Training, Dr. Harwell Smith, Dr. Jeffrey Hicks & Dr. Leslie Jenkins.

There is no update at this time regarding Board Member Training from Dr. Seigel. Board Counsel reminded the board of the Open Meetings Act and the Do's and Don'ts when attending Board Member training.

Mr. Prather provided an update from the March 27, 2024 Regulations Committee Meeting and discussed the amendment to 201KAR26:175. The Board voted All in Favor of the amendment.

## **NEW BUSINESS**

The Board Chair recapped the MOA with both DPL & OLS for members who were absent at the March 4, 2024 Board Meeting. After further discussion, the board voted All in Favor to accept the MOA with DPL, Dr. Jenkins abstained. The Board then voted All in Favor to accept the MOA with OLS, Dr. Jenkins abstained.

## **Board Administrators Questions/Email Correspondence**

The Board reviewed & discussed 3 email correspondences presented by Executive Staff Advisor, Jamar Carter and provided the following responses:

1. The Board cannot provide any legal advice and recommends the inquirer consult with its own legal counsel & refer to the regulations.
2. The Board recommends reviewing the Non-Resident Regulation & follow-up with its own legal counsel for any interpretation.
3. Refer to the Supervision Committee and the committee will report back to the Board.

Board Counsel will provide a response to the email correspondences on behalf of the Board.

Board Chair provided new Board Committee assignments due to new member appointments to the Board

- **Complaints**
  - Joe Dickhaus -Chair
  - Eva Markham
  - Dennis Buchholz
  - Harwell Smith- Alternate
- **Credentials**
  - Emily Skaggs - Chair
  - Lorilea Conyer
  - Jeffrey Hicks
  - Dennis Buchholz - Alternate
  - Eva Markham - Alternate
- **Supervision**
  - Harwell Smith - Chair
  - Leslie Jenkins
  - Eva Markham - Alternate
- **Exams**
  - Joe Dickhaus - Chair
  - Harwell Smith
- **CE**
  - Dennis Buchholz - Chair
  - Leslie Jenkins
- **Regulations**
  - Dennis Buchholz
  - Jay Prather
  - Lorilea Conyer
  - Eva Markham - Alternate
- **Newsletter**
  - Jay Prather
  - Jeffrey Hicks
  - Emily Skaggs
- **PsyPact**
  - Leslie Jenkins
  - Jeffrey Hicks

Board Chair discussed the ASPPB Mid-Year Meeting, which will take place in Boston, Massachusetts, April 25, 2024 – April 28, 2024. A motion was made by Mr. Dickhaus for the Board to cover the cost for Barry Sullivan & Dr. Eva Markham to attend the meeting. Dr. Smith second the motion & the motion carried. Executive Staff Advisor, Jamar Carter informed the Board of the departure of Boards & Commission Support Specialist, Sara (Angel) Lopez and that the department has started the process to hire 2 Board Specialist.

## **MONTHLY REPORTS**

### **Supervision Report:**

Dr. Smith notified the board that all supervision has been reviewed.

### **Continuing Education Report:**

Dr. Buchholz notified the Board that all CEU applications received have been reviewed.

### **Credentials Review Committee:**

Mr. Dickhaus moves, and Dr. Smith seconds the motion entering closed session at 11:07a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(k) may be discussed & the motion carried.

Mr. Dickhaus moves and Dr. Buchholz seconds returning to open session & the motion carried. Vice-Chair,

Board Chair Dr. Markham announces time returned from Closed Session at 11:22a.m

Credentials Committee Member Dr. Skaggs addressed her concerns with applicant errors within the application submission & made a recommendation to address repeated deficiencies by adding it to the newsletter. The following recommendations were presented to the Board from the Credentials Committee:

### **30 applications reviewed:**

- **17 Approved**
  - F.M., J.R., K.C., C.B., A.R., B.L., B.B., J.R., J.S., L.R., M.F., J.E., T.C., S.R., K.R., I.M., S.J.
- **14 Deferred**
  - C.J., O.D., S.C-P., K.G., T.F., A.S., A.H., D.G., R.G., Z.S., B.K., C.H., R.M., C.S.,

### **Examination Report**

Mr. Dickhaus reported all examination accommodations have been reviewed.

### **Disciplined Psychologist Report:**

Board Chair, Dr. Markham discussed on behalf of replaced Board Member, Dr. McKune.

### **Newsletter Report:**

Mr. Prather will update the newsletter & present it to the board for approval next Board Meeting.

### **Regulations Committee Report:**

Mr. Prather notified the board that all items were tabled previous Regulations Committee Meeting due to the lack of a 3<sup>rd</sup> member but will reconvene all discussions and amendments next meeting.

## **COMMITTEE RECOMMENDATIONS:**

A motion was made by Dr. Smith to accept all committee recommendations, Dr. Buchholz second the motion & the motion carried.

**PER DIEM & HONORARIA:**

- Harwell Smith
  - March 13, 2024 – Credentials Review
  - March 28, 2024 – Supervision Review
  - March 29, 2024 – Credentials Meeting
- Jay Prather
  - March 27, 2024 – Regulations Committee Meeting
- Dennis Buchholz
  - March 12, 2024 – CEU Review
  - March 27, 2024 – Regulations Committee Meeting
- Emily Skaggs
  - March 24, 2024 – Credentials Review
  - March 29, 2024 Credentials Meeting
  - March 31, 2024 – Credentials Review
- Eva Markham
  - March 21, 2024 – Miscellaneous Board Work
  - March 28, 2024 – Miscellaneous Board Work
  - March 29, 2024 – Miscellaneous Board Work
- Joseph Dickhaus
  - March 30, 2024 – Complaints Review
- Leslie Jenkins
  - March 14, 2024 – PsyPact

Mr. Dickhaus made a motion to approve travel, per diem and exam honoraria compensation for all eligible members attending today's meeting, Dr. Smith second the motion and it carried.

**NEXT MEETING:**

Monday, May 6, 2024 at 10:00 a.m.

**PUBLIC COMMENT:**

- Guest Laurie Grimes from KPA provided an update to HB35.
- Latalia inquired of her submitted Temp LPA submitted via eServices.
- Katibeth Sharp inquired on 2 supervisors within the workplace and steps needed to have them board approved.

**ADJOURNMENT:**

Mr. Dickhaus made a motion to adjourn at 11:52p.m., Dr. Smith second the motion, and it carried.